

# Data retention policy

As an organisation, Merrow Village Bowls Club holds certain information about you. The information in question consists of:

- Your name
- Your address
- Your home and mobile phone numbers
- Your email address

This information is used to communicate with you regarding club matters. It is not passed to any third parties, except in specific instances, such as if you are a match captain when a contact number may be passed to the opposition's captain. Certain details of our committee members and match captains are shown on our website: [merrowbowls.com](http://merrowbowls.com).

- If you do not wish to be contacted by email, please contact David Raison or David Ewins and we will remove you from the mailing list.
- If you do not wish the club to hold your details, please be aware that we may be unable to contact you in the event of a cancelled match etc. If you wish to have your details removed, please contact David Raison or David Ewins.
- Once a member leaves the club, their details are deleted from our records.

If you need to discuss our policy further, please contact either David Raison or David Ewins. They can be reached via email at [merrowbowls@gmail.com](mailto:merrowbowls@gmail.com).